

Florida Normal and Industrial Institute

ST. AUGUSTINE, FLORIDA

Library
Atlanta University
Standard Junior College



CATALOGUE
Edition of June, 1935



Florida Normal and Industrial Institute

St. Augustine, Florida

Catalogue, 1934-35
With Announcements For 1935-36



DIVISIONS

Liberal Arts and Sciences
Home Economics
Teacher-Training
Senior High School

Accredited as a Standard Two-Year College, Class "B" by
the Southern Association of Colleges and
Secondary Schools

Member of American Association of Junior Colleges

GRADUATE STATE CERTIFICATE

Graduates of Florida Normal and Industrial Institute are granted Graduate State Certificates without further examination, provided that three-twentieths of their work have been devoted to professional training and provided they have satisfied the requirement of the law as to the Constitution of the United States. Applicants for the Graduate State Certificate must apply to Superintendent W. S. Cawthon, Tallahassee, for application blanks and further information.

THE SUMMER SCHOOL

The Summer School is an integral part of the College, and is under the supervision of the State Department of Education, Negro Division. It offers opportunities to both men and women for two types of work; (1) Regular college work leading toward a degree; (2) College courses for teachers who wish to satisfy the State Certificate requirements.

Students by a sequence of studies from summer to summer, may build up a series of credits leading to a degree and the Graduate State Certificate. Students who find it necessary to shorten the period of their Junior College work may do so by taking advantage of the Summer Session.

ENTERING THE COLLEGE

Students desiring to enter the college should fill and return the application blank found in the catalog or write the Dean for application blank.

As soon as the application is received the college will write the principal of the school the applicant last attended, for scholarship records and letter of honorable dismissal. As soon as these are received and evaluated, the prospective student will be notified whether or not he is accepted as a student at the college, and if he is accepted, a card of admittance will be sent him regarding the conditions of entrance and the class standing.

The college is reached very easily by taking a taxi at the Florida East Coast depot. Students notifying the college officials approximately the time they will arrive in St. Augustine will be met at the depot. Young women are advised to avoid arriving into St. Augustine at night unless the college officials are notified to that effect, in order that they may be met.

Students should make every effort to be present at the opening of each semester, so as to avoid paying late fees, and being deprived of carrying full credit.

Upon arriving in St. Augustine, students should keep their trunk checks and present them at the college office. The college will haul trunks and place them in the buildings for fifty cents each. This is much cheaper than the charges made by the average city drayman.

College Calendar For 1935-1936

FALL SEMESTER

1935

September 20—Friday.....Freshman Week opens at 1:30 P. M.
Entrance Examinations begin.

September 23 and 24—Mon. and Tues.....Registration for Fall Semester

September 25—Wednesday.....Classes for Fall Semester begin
at 8:00 A. M.

October 2—Wednesday.....Last day to Register for full credit and
to make changes in program.

November 15—Friday.....Mid-semester Examinations begin

November 28—Thursday.....Thanksgiving Day; a holiday

December 7—Saturday.....Last day to file application for graduation;
work to be completed in January.

December 20—Friday.....Christmas recess begins at noon
1936

January 6—Monday.....Christmas recess ends;
classes are resumed at 8:00 A. M.

January 27—Monday.....Fall Semester Examinations begin

SPRING SEMESTER

January 29—Wednesday.....Registration for Spring Semester

February 5—Wednesday.....Last day to register for full credit and
to make changes in programs.

March 26—Thursday.....Mid-semester Examinations begin

April 6—Monday.....Last day to file application for graduation;
work to be completed in May or July

April 22—Wednesday.....Founders Day; a holiday

May 14—Thursday.....Examinations begin for Candidates
for Graduation.

May 22—Friday.....High School Commencement, 8:00 P. M.

May 23—Saturday.....Spring-semester Examinations begin

May 24—Sunday.....Baccalaureate Sunday

May 26—Tuesday.....Class Day and Alumni Reunion

May 27—Wednesday.....Commencement Day

SUMMER SESSION

June 8—Monday.....Summer Session opens

July 24—Friday.....Summer Session closes

Officers of Administration

PRESIDENT.....N. W. Collier
VICE-PRESIDENT.....Sarah A. Blocker
DEAN.....R. Barney Chavis
BURSAR—SECRETARY TO PRESIDENT.....Carrie L. Felder
DEAN OF MEN.....James L. Page
DIRECTOR OF TEACHER TRAINING.....Minnie L. Jones
LIBRARIAN.....Lula M. Cropper
DIRECTOR OF ATHLETICS.....Develous Johnson

The College Faculty

1934-1935

N. W. COLLIER, A. B., A. M., Litt. D.....President
SARAH A. BLOCKER, A. M.....Vice-President

INSTRUCTORS

R. BARNEY CHAVIS

A. B., Talladega College; A. M., Columbia University
History

NICK AARON FORD

A. B., Benedict College; A. M., University of Iowa
English

DEVELOUS JOHNSON

B. S., Tuskegee Institute
Health and Physical Education

SIDNEY F. JOHNSON

A. B., Clark University (Atlanta, Ga.)
Music

MINNIE L. JONES

A. B., A. M., Howard University
Education and Psychology

JAMES L. PAGE

A. B., Talladega College; Graduate Student, Columbia University
Science

ADRIAN P. PERTEE

A. B., Morehouse College; A. M., Atlanta University
Geography and Political Science

ELLA J. RYALLS

A. B., Fisk University; A. M., Columbia University
Mathematics

RUTH GWENDOLYN SMITH

A. B., University of Syracuse; Graduate work, Wellesley College
and Columbia University
French

JENNIE E. FORD

Secretary, Commercial Department

DOROTHY E. LITTLEJOHN

Matron-in-charge, Fisher Hall

LULA VIRGINIA TAYLOR

Secretary to the Dean

CHRISTINE VALENTINE

Matron-in-charge, Dining Hall

WINNIE WILLIAMS

Matron-in-charge, Bacon Hall

R. FRAZIER

Superintendent, Buildings and Grounds

Standing Committees of the Faculty, 1934-1935

The President is ex-officio a member of all committees.

ADMISSIONS, CURRICULUM, CATALOGUE AND SCHOLARSHIP

Dean R. Barney Chavis, Dean James L. Page, Miss Minnie L. Jones, Miss Ruth Gwendolyn Smith.

ATHLETICS

Mr. Develous Johnson, Dean James L. Page, Mr. N. A. Ford, Miss Minnie L. Jones, Mr. Adrian P. Pertee.

CONCERTS AND LECTURES

Miss Minnie L. Jones, Miss Sarah A. Blocker, Miss Lula M. Cropper, Miss Ella J. Ryalls, Dean James L. Page.

DISCIPLINE

Miss Sarah A. Blocker, Dean R. Barney Chavis, Dean James L. Page, Miss Lula M. Cropper, Miss Minnie L. Jones, Mr. Develous Johnson, Mr. Nick A. Ford.

DRAMATICS

Mr. Nick A. Ford, Mr. Develous Johnson, Miss Sarah A. Blocker, Miss Ella J. Ryalls, Miss Lula M. Cropper.

LIBRARY

Miss Lula M. Cropper, Dean R. Barney Chavis, Dean James L. Page, Miss Minnie L. Jones.

RELIGIOUS LIFE

Miss Sarah A. Blocker, Mr. N. A. Ford, Miss Minnie L. Jones, Dean James L. Page, Mrs. Jennie E. Ford.

STUDENT ACTIVITIES

Miss Sarah A. Blocker, Dean R. Barney Chavis, Dean James L. Page, Miss Minnie L. Jones, Mr. Develous Johnson, Miss Lula M. Cropper, Mr. S. F. Johnson.

Note—The first named person of each committee is the chairman of that committee.

General Information

HISTORY OF THE COLLEGE

Florida Normal and Industrial Institute, in the city of St. Augustine, Florida, is supported by the Woman's American Baptist Home Mission Society, of New York, the General Baptist Convention of Florida, alumni and friends, for the education of Negro young men and women for constructive leadership and efficient service.

The college was organized in the spring of the year of 1892, in the city of Jacksonville, Florida, under the name of "The Florida Baptist Academy," with Reverend M. W. Gilbert as principal and Reverend J. T. Brown and Miss Sarah A. Blocker as instructors. Upon the death of Reverend Gilbert, Dr. Brown became the second principal. With the hope of establishing an institution which would give a general religious and academic training to youth, Reverend Brown and his assistants struggled under adverse circumstances to bring the institution forward.

In 1896, Reverend Brown re-entered the ministry, at which time the present president was elected, in the person of Dr. N. W. Collier. At the close of ten years of the institution's existence under Dr. Collier's regime, it had reached more than a thousand youths, who had spent at least a year under its vital influence. Its enrollment had grown from thirty-five to approximately two hundred students.

The school needed to expand. Land was at a premium, since the first buildings had been erected when shortly after the purchase of the property, fewer than half a dozen families lived in a radius of half a mile of the school grounds. When the Spanish-American War training camp for soldiers was established near the school in 1898, the district became thickly settled. The school soon found itself surrounded by residences. Its efforts to expand therefore, were almost futile. That the officials should seek a new site was imperative.

To those who have had the opportunity to know of the transitional work of the institution has come an appreciation of those who have given themselves unselfishly to this investment in humanity. During 1917 the administration attempted to secure a more favorable location for the school site. The Chamber of Commerce of St. Augustine sent a delegation to President Collier, requesting that the Academy be moved to St. Augustine. The site offered was inaccessible to the railroad or to good highways. As a second choice, the Hansen Plantation was offered, which impressed President Collier. This property belonged to Mr. F. M. Holmes, who persuaded his wife to sell the land to the school. The land was sold for \$50,000 with an unlimited time for paying the principal; the interest was to be paid at six per cent annually. There are four hundred acres of land in the site. The land had been owned by Mr. Holmes since 1907. It had originally been cultivated

under a grant from the British Government in 1763, and had been passed down through the years to be finally recorded as one of the historic spots of the nation.

In 1918, amendments to the charter were secured, granting full college powers and changing the name of the institution to "Florida Normal and Industrial Institute." As a result of the untiring efforts of President Collier, the college is housed in five modernly constructed fireproof buildings, the architecture of which is typical of the Spanish design.

Under the present administration the College is a member of the American Association of Junior Colleges and of the Southern Association of Colleges for Negro Youth.

OBJECTIVES

The aim of the college is to lessen the strain of the gap between the high school and the university; to give the student the continued influence of his home and church; to give him more individual attention in the class room; more chance for development for leadership, and to provide a cultural center for the student. Its further aim is to round out the secondary education in such a way as to lead students into the realization of such ideals of scholarship and character as will serve as the basis for further study in undergraduate or professional schools, or for worth-while service in life.

THE COLLEGE YEAR

The college year begins the 20th of September for freshmen and all other new college students, and on the 24th of September for all former students. It consists of one session of thirty-six weeks exclusive of holidays and is divided into two semesters of eighteen weeks each. Students may enter at the beginning of any semester.

THE ORGANIZATION OF THE COLLEGE

The program of the Florida Normal and Industrial Institute is approved by the State Department of Education and the Southern Association of Colleges and Secondary Schools.

The work of the college is grouped into the following units called divisions:

- Division of Arts and Sciences.
- Division of Home Economics.
- Division of Teacher Training.
- The Summer School.

CAMPUS AND BUILDINGS

LAND—The campus of the college consists of a tract of land of one thousand acres, most of which is under cultivation except the site of the actual campus.

ANDERSON HALL—The oldest building on the campus, erected through the generosity of the late Dr. Anderson of this city, at a cost of approximately \$50,000, contains administrative offices, class rooms, the library and the auditorium.

BACON HALL—A dormitory for young women erected at a cost of \$75,000, with adequate accommodations for the housing of 150 students. Facilities for bathing are possible on each corridor. Equipped with modern furniture, ample light and ventilation, steam heated and modern in every way.

FISHER HALL—A dormitory for men, erected at a cost of \$75,000, and is modernly equipped in every way. Contains shower baths and lavatories on each floor. Well ventilated and steam heated, making the life as home-like as possible.

GYMNASIUM—Through the courtesy of Mr. August Hecksher, the finest gymnasium in the South is erected on the campus. A swimming pool is connected with same, and there exists in the gymnasium a spacious floor which is equipped with all necessary apparatus. It is a thing of joy and beauty forever.

PICKFORD HALL—A thoroughly constructed modern brick building with space for science laboratories, and class rooms.

COTTAGES—In addition to the above, the college owns several cottages which are used as teachers' homes.

LIBRARY—The library is housed in three rooms in Anderson Hall. It contains more than 7,000 accessioned volumes, exclusive of public documents, 136 current periodicals and 15 newspapers. The reference collection, bound and current periodicals are on the open shelves of the reading room. Materials for collateral reading in connection with classroom work are made available through a system of reserve books. The general collection is kept in the stack room. Books from this collection may be drawn by students for periods of two weeks for home use. The library is open ten and a half hours each day.

ROOM EQUIPMENT

All bed rooms are comfortably equipped with single bedsteads and mattresses, bureau, table and chairs.

Students must, however, provide themselves with pillows, bed linen, towels, and other necessities that they may wish for their own special comfort.

LABORATORIES

Laboratory courses are provided in Chemistry and Biology with ample room, modern equipment and efficient supervision.

RELIGIOUS LIFE

The college recognizes that there must be opportunities for deepening and enriching the physical, intellectual, moral, and spiritual life

of the student if all-around development is to be attained. Thus, as a means of developing the spiritual nature of the student, much attention is given to the religious life at the college. On Sunday mornings, Sunday school is taught by members of the faculty, and religious services are conducted by the religious director. Students are required to attend these services. Aside from these required services, several voluntary services are held by the students themselves. A weekly prayer service is conducted by the combined efforts of the Y. M. and Y. W. C. A's. An annual week of prayer is conducted with a view of stimulating the spiritual life of those students who are members of the church, and of influencing those who are not, to ally themselves with the Christian cause.

FRESHMAN WEEK

All freshmen are required to be present during the days designated as Freshman Week, September 20-21, 1935.

The College sets aside three days as Freshman Week at the beginning of each academic year in order to assemble the freshmen before the rush of the general registration. Its purpose is to make the students acquainted with one another and the physical plant and ideals of the college. During these days, freshmen have the close association with the instructors which characterizes the relationship between student and teacher at Florida Normal.

Intelligence and achievement tests, and physical examinations are given at the end of Freshman Week.

ATHLETICS

Varsity and intra-mural athletics are promoted, and are given an important place in the student calendar of activities. Emphasis is laid on football. While athletics are not over-emphasized, they are encouraged for recreation, and character-developing values. The activities are supervised by the faculty.

STUDENT ORGANIZATIONS

The following organizations are designed to give the student opportunity for self-expression, for training in leadership, and for initiative in affairs touching student life:

THE YOUNG MEN'S CHRISTIAN ASSOCIATION seeks to keep alive Christian life among the young men by discussing questions that relate to every-day affairs of life.

THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION has in general the same aim as that of the Young Men's Christian Association.

FLORIDA NORMAL DIGEST—The student publication, the Florida Normal Digest is an important factor in college life, giving opportunity for the expression of student talent and opinion. It is managed exclusively by the students with a faculty advisor.

THE CHORAL SOCIETY, composed of thirty or more members selected by the director of music, receives weekly training in singing. This group furnishes music for Sunday services and other special occasions.

THE MEN'S GLEE CLUB is composed of men of musical ability interested in ensemble singing.

THE DRAMATIC CLUB has a three-fold purpose: to open to the mind of the student a pleasurable avenue for self-expression; to bring to him through study and production, the best dramatic literature, and finally, through the study and portrayal of dramatic themes and characters to develop in the mind and body those finer instincts and emotions which make for good citizenship.

THE SCIENCE CLUB is an honorary society, the aim of which is to develop a scientific attitude, to encourage precise, analytical thinking, and to raise scholarship attainment on the part of students of science. Membership in the society is restricted to students who maintain an average of "C" or above in the sciences.

THE FRENCH CLUB is an honorary society, composed of French students who maintain an average of "C" or above in French. The purpose of this club is to promote proficiency in the use of the language and to stimulate interest in French life and customs.

THE EDUCATION CLUB is composed of all members of the senior normal class. The purpose of the club is three-fold: to keep its members abreast of progressive trends in the field of education; to foster among its members the development of a professional spirit; and to provide opportunity for the social inter-mingling of persons with common interests in the profession of education.

THE FRESHMAN FORUM is an organization composed of members of the freshman class. The purpose of the club is to enable the student to adapt himself to the college surroundings and to give him an opportunity to contribute something to college life.

Instructions To Parents And Guardians

1. New students should bring with them not less than fifteen (\$15.00) dollars for books and necessary class room material.

2. Special delivery letters will not reach the college any sooner than any other first class mail. For urgent notice or message, send telegrams.

3. Parents are promptly notified of their children's illness. Rumors sent out by students are not to be credited. Every care will be given the health and happiness of the students of the college.

4. Parents are asked not to make too frequent requests for their children to leave college. All requests for young women students to come home or go elsewhere should be made in writing to the Dean of Women, and in case of young men, to the Dean of Men. These requests should be made at least one week prior to the time the student desires to leave. Telegrams requesting students to come home should state reasons for such requests. Communications of this sort from parents to children will not be considered.

5. Students who leave before the close of their first month are charged for a full month's expenses. All bills must be settled one month in advance.

6. In paying bills, parents are advised to send money directly to the President rather than to their children to be paid to the President. Money should be sent by registered mail, money order, or certified check. Personal checks have proved too troublesome to be handled.

7. Money orders and checks should be made payable to Florida Normal and Industrial Institute. While money orders may be drawn on the St. Augustine Post Office, these and all other payments should be addressed as follows:

The President
Florida Normal and Industrial Institute
St. Augustine, Florida

Expenses

(See page 35 for high school expenses)

Registration Fee (per year).....	\$ 5.00
Tuition (beginning of each semester).....	20.00
Athletic Fee (per year).....	3.00
Library Fee (per year).....	1.00
Lyceum Fee (per year).....	1.50
Florida Normal Digest Fee (per year).....	1.00
Medical Fee (per year).....	2.00

MISCELLANEOUS EXPENSES

Special Examinations	\$ 1.00
Late Registration (per day).....	1.00
Music: Piano (four lessons per month).....	3.00
Use of Piano for practice (per month).....	.50
Transcript Fee (after one issuance).....	1.00
Board, room rent, heat, light, payable in advance first day of each calendar month.....	14.00
Laundry Fee (per month, men only).....	2.00

LABORATORY FEES PAYABLE BEGINNING OF EACH SEMESTER

Biology	\$ 4.00
Chemistry	5.00
Home Economics	5.00

WITHDRAWAL AND REFUND

Formal application for withdrawal must be made to the Dean and permission granted before a student leaves the college. No remission of fees will be allowed students who do not formally withdraw.

Students who withdraw within the first month of a semester will be reimbursed two-thirds of the tuition fee. Annual fees and laboratory fees are non-refundable. No refund will be made for board for absence of less than a week. Students who withdraw after the first month will be reimbursed for board only.

Students whose bills have not been paid cannot enter final examination. Those whose accounts become two months in arrears may be requested to withdraw from the College.

Remittance must be sent by money order to the President. Personal checks will not be accepted in payment of college bills.

The College

ENTRANCE REQUIREMENT

The requirement for entrance upon the work of the college is the satisfactory completion of the work of an approved high school, with fifteen units **ACCEPTABLE FOR COLLEGE ENTRANCE**, or the **PASSING OF STANDARD COLLEGE ENTRANCE EXAMINATIONS**.

The credits from high school must include the following:

English	3 units
Mathematics(including Elementary Algebra)....	2 units
History	1 unit

No entrance credit will be given for less than two units in any foreign language.

PRE-ENTRANCE EXAMINATION IN ENGLISH

It is required that all freshmen take an examination in English. Students who fail to pass satisfactorily must enter a sub-freshman course in English for which no credit will be given and which will meet 3 hours per week during one semester.

DEFINITION OF A UNIT

A unit course of study is a course covering an academic year with at least four sixty-minutes, or five forty-five minutes recitations per week for thirty-six weeks. A double laboratory period requiring little or no outside preparation is considered as equivalent to one hour of prepared classroom work. A satisfactory year's work in any subject cannot be accomplished in less than one-hundred-twenty sixty-minutes hours or their equivalent.

METHODS OF ADMISSION

Candidates for admission to the freshman class are admitted:

(1) By Certificate. This must include a complete transcript of the student's record and should be on file in the office of the Dean at least one month before the registration date of the semester in which the student plans to enter.

(2) By Examination. Students presenting fifteen units from a non-accredited high school may be admitted to the freshman class only upon the successful passing of the College Entrance Examinations.

(3) As a Special Student. Mature persons who desire to pursue some special subjects and who have requisite preliminary training, are allowed to enter various courses of the college without becoming candidates for Junior College diploma. These students are subject to the same rules and regulations as the regular students.

ADMISSION TO ADVANCED STANDING

Applicants may be admitted to advanced standing as a transfer from some other collegiate institution only upon the following conditions:

(1) The work for which credit is sought must have been done in an accredited college.

(2) An official transcript of the student's record (including entrance credits) must be filed in the Dean's office before the student enters the college.

(3) The student must maintain an average of at least "C" during the first semester of residence in this institution.

Academic Regulations

REGISTRATION

Students who plan to enter Florida Normal and Industrial Institute should make formal application for admission in advance of registration. Blanks for this purpose will be furnished by the Dean upon request. All blanks when filled out should be forwarded to the Dean. No student should come before he or she is formally accepted.

Students are expected to register on the days set apart for registration in the college calendar.

A fee of one dollar per day is charged for late registration.

Students permitted to register after the last day stated in the college calendar for registering for full credit will not be permitted to carry a full semester's load.

CHANGES IN REGISTRATION

Changes in registration must be made through the office of the dean on blanks provided for that purpose. For any such changes the student must secure the permission of the dean and instructors concerned. No student will be allowed to change his program of studies after the end of the first week of any semester unless such change is unavoidable or is necessitated by a change in the college schedule. A course once registered for may not be dropped without permission of the Dean. A course dropped without permission is considered as a failure and is so recorded.

RESIDENCE REQUIREMENT FOR GRADUATION

A candidate for the Junior College diploma must present in all at least sixty-four (64) semester-hours of credit, and sixty-four (64) grade points aside from the requirement in physical education and orientation. The student must fulfill to the satisfaction of the faculty all the requirements of the Junior College curriculum. Students coming from other institutions must complete in residence at least thirty-two (32) of the required semester-hours of credit for graduation and at least thirty-two (32) grade points.

COMMENCEMENT

All students who are candidates for the junior college diploma are required to participate in the commencement exercises. Commencement exercises will be held at the close of the Spring Semester. Participation of students in commencement exercises is restricted to those who have satisfied the requirements for a diploma at the time of commencement. Students who satisfy these requirements at the times other than the Spring Semester, will receive their certificate or diploma immediately following the completion of the work and will be regarded as of the class graduating immediately succeeding a completion of the work.

CREDIT

In the college the point of credit is the "semester-hour." One semester-hour of credit is granted for the successful completion of one clock hour weekly of lecture or recitation, or two clock hours weekly of laboratory work for one semester of eighteen weeks.

PHYSICAL EDUCATION REQUIREMENT

Physical education is required of all students two hours per week through the freshman and sophomore years. At least once a year, each student will undergo a thorough physical examination.

All students will be required to wear the regulation uniform in physical education classes; uniforms must be purchased through the department of physical education.

MARKING SYSTEM

Students are graded in their studies by letters; and grade points are credited according to the quality of work done as follows:

GRADE	POINTS
A (Excellent)	3
B (Superior)	2
C (Good average quality)	1
D (Poor, barely passing)	0
F (Failure)	-1
I (Incomplete)	

When the work of a course has not been completed, through no fault of the student, the designation of "I" is used. An "I" may be removed and credit given for the course as soon as the student has completed the requirements of the course to the satisfaction of the instructor.

A grade of "F" cannot be removed; credit can be secured only by repeating the work of the course when next the course is offered.

HONORS

1. To be graduated a first honor student, one must have spent at least two years in residence at the college and have earned an average of 2.7 to 3.00 and no grade must be below "B".

2. To be graduated a second honor student, one must have spent at least two years in residence at the college and have earned an average of 2.5 to 2.69, and no grade below "C".

3. To be graduated a third honor student, one must have spent at least one year at the college and must have earned an average of 2.00 to 2.49.

Grades in Physical Education are not considered in determining honors.

STUDENT LOAD

Regular students carry programs which yield a credit of 16 semester hours for each semester, in addition to the required work in Physical Education and Orientation.

Extra Hours—Students whose averages for the preceding semester was "C" may carry a maximum schedule of 18 semester hours.

Students whose average for the preceding semester was "B" or above may carry a maximum schedule of 20 semester-hours.

No student may participate in extra-curricular activities who fails to maintain a satisfactory scholastic record. Failure in one subject renders a student ineligible for extra-curricular activities during the following semester.

ACADEMIC PROBATION

(1) A student is on probation for the succeeding semester if at the end of the previous semester—

(a) he makes "F" in more than one course.

(b) he makes "F" in one course and does not make at least "B" in two courses.

(c) he makes "D" in all courses.

(2) Warning—A student whose work or attendance is unsatisfactory is warned. In all such cases notice of the character of the work is sent to the student and to his parent or guardian.

(3) A student may be placed on probation only twice. If the character of his work necessitates a third time he is immediately dropped from the institution.

CLASSIFICATION OF STUDENTS

To be classed as a sophomore, a student must have earned at least twenty-six (26) semester-hours of credit and at least twenty-six (26) grade points.

All other students not registered as "special," are ranked as freshmen without regard to date of admission.

SPECIAL REQUIREMENTS

1. Every student must make a grade of "C" or above in freshman English to gain credit for the course. Positively, no one will be graduated who is deficient in English.

2. No student will be graduated from the college who has not spent at least one school year of study in residence. By residence is meant, work at the Florida Normal and Industrial Institute in St. Augustine.

CLASS PERIOD

All recitation and lecture periods are fifty-five minutes net, and sixty minutes gross, in duration. All laboratory periods are one-hundred-ten minutes net, and one-hundred-twenty minutes gross, in duration. Two laboratory periods constitute the equivalent of one sixty-minute period in recitation or lecture. In each case, 10 minutes are allowed for exchange of classes.

RECORDS OF STUDENTS

Final grades earned in each course by students are mailed from the office of the Dean to parents and guardians at the end of each semester.

The college will furnish without charge one complete transcript of student's record to the institution requesting it; but not to students themselves. A charge of \$1.00 will be made for each re-issuance.

ATTENDANCE AT CLASSES

Regular attendance at all classes and chapel exercises is required. In case of an unavoidable absence, the excuse should be presented to the Dean not later than the Monday following the week in which it occurs. A deduction of one semester-hour is made for each unexcused absence above three in a course, and a student accumulating three unexcused absences in any course will be dropped from that course with a grade of failure. Students shall receive two absences for each class missed on the day previous to or following an announced holiday.

EXAMINATIONS

Examinations are held at the close of each semester. These are required of all students. Any student who does not present himself for the examination at the appointed time, forfeits his right to take that examination, and will be considered as having failed unless he has been excused for reasons deemed sufficient by the dean and the instructor in charge.

SPECIAL EXAMINATIONS

Special examination are given to students who for adequate reasons have not been able to be present at the regular examinations. The privilege of special examinations is granted by the Dean on recommendation of the instructor.

The student is charged a fee of \$1.00 for each special examination. A receipt from the bursar showing that the fee has been paid must be presented to the instructor before the examination is given.

BOOK REQUIREMENT

To be without proper textbooks is to invite failure in any class. In order to insure the most effective work and the greatest progress in the courses offered, it is a requirement that all students own the text books prescribed in their various courses. At the end of the first week of each semester students who have not obtained the required books for their various courses, will be excluded from those classes in which they have not purchased books. Absence from classes because of lack of books will constitute a cut and will result in the loss of credit at the same rate as for regular absence.

For convenience, the college book store will carry a full line of all textbooks sold at list prices. Students are advised not to purchase books until told to do so by the instructor, because books are liable to be changed without notice. There will be no charge accounts opened to students with regard to books.

Division of Liberal Arts and Sciences

The division of Arts and Sciences seeks to meet the needs of students wishing a liberal education with or without reference to future professional training and of students desiring to become specialists in the various fields of learning, through later specialization in a senior liberal arts college.

The course of study for the freshman and sophomore years is nearly uniform and is intended to lay a broad foundation for general culture and educational value.

Required Work for Graduation from the Arts and Sciences Division:

English	12 semester hours
Foreign Language (2 years same language).....	12 semester hours
History	6 semester hours
Science	16 semester hours
Mathematics	6 semester hours
Public Speaking	3 semester hours
Health Education	3 semester hours
Electives	6 semester hours

Total.....64 semester hours

CURRICULUM

FRESHMAN YEAR

Fall Semester		Spring Semester	
Courses	Sem. Cr. Hrs.	Courses	Sem. Cr. Hrs.
English 101.....	3	English 102	3
Mathematics 101 or 105	3	Mathematics 102 or 108.....	3
Biology 101	4	Biology 102	4
French 101 or 103.....	3	French 102 or 104	3
History 101	3	History 102	3
Physical Ed. 101	1	Physical Ed. 102	1

SOPHOMORE YEAR

Fall Semester		Spring Semester	
Courses	Sem. Cr. Hrs.	Courses	Sem. Cr. Hrs.
English 201	3	English 202	3
French 103 or 201	3	French 104 or 202.....	3
Chemistry 101	4	Chemistry 102	4
Health Ed. 105	3	English 212	3
Physical Ed. 103	1	Physical Ed. 104	1
Elective	3	Elective:	3

Division of Home Economics

The general aim of the courses in Home Economics is to prepare students for civic and economic responsibility by means of training in the selection and use of foods and clothing and household equipment, and by means of instruction in the correlated subjects.

The more specific aims are: (1) to train students thoroughly in the utilization of all modern resources, in the application of the sciences fundamental to good living, and in developing skill in the science and art of teaching vocational home economics in the elementary schools; (2) to give a general knowledge of home making problems.

CURRICULUM

FRESHMAN YEAR

Fall Semester			Spring Semester		
Courses	Sem.	Cr. Hrs.	Courses	Sem.	Cr. Hrs.
Freshman English 101		3	Freshman English 102		3
Prin. of Art & Design 101.....		3	Inorganic Chemistry 102		4
Inorganic Chemistry 101.....		4	Clothing Construction		3
Clothing & Textiles 101.....		3	Educational Psychology 106.....		3
General Psychology 103.....		3	Fundamental Prin. of Foods		
Physical Ed. 101.....		1	and Cookery 102		3
			Physical Ed. 102		1

SOPHOMORE YEAR

Fall Semester			Spring Semester		
Courses	Sem.	Cr. Hrs.	Courses	Sem.	Cr. Hrs.
General Biology 101		4	General Biology 102		4
American History 105		3	Food Preservation and Mar-		
Meal Planning, Preparation and			keting 204		3
Service 103		3	Nutrition 206		3
Costume Design 201		3	Clothing Probelms 202		3
Health Education 105		3	Organic Chemistry 204		3
Physical Ed. 103		1	Physical Ed. 104		1

Division of Teacher-Training

For the Preparation of Elementary School Teachers

Florida Normal and Industrial Institute assumes its share in the responsibility to prepare teachers for the elementary schools. Therefore, the college offers a two-year curriculum preparing teachers for work in pre-school education (including kindergarten) and for work in primary grades, later elementary grades, and junior high schools. The two-year curriculum is so arranged as to be a part of a four-year curriculum, and is designed specifically for high school graduates preparing to teach in one-teacher rural schools, and the elementary grades of consolidated or city schools.

CURRICULUM

FRESHMAN YEAR

Fall Semester		Spring Semester	
Courses	Sem. Cr. Hrs.	Courses	Sem. Cr. Hrs.
101 Introduction to Education.....	3	102 Freshman English.....	3
101 Freshman English.....	3	106 Educational Psychology.....	3
107 General Science.....	3	102 College Geography	3
105 American History.....	3	106 American History.....	3
103 General Psychology.....	3	100 Arithmetic.....	3
101 Industrial Arts.....	2	102 Industrial Arts.....	2
101 Physical Education.....	1	102 Physical Education.....	1
103 Penmanship.....	1		

SOPHOMORE YEAR

Fall Semester		Spring Semester	
Courses	Sem. Cr. Hrs.	Courses	Sem. Cr. Hrs.
201 English Literature.....	3	202 English Literature.....	3
207 Children's Literature.....	3	211 Practice Teaching*.....	3
209 Child Psychology.....	3	212 Public Speaking.....	3
105 Health Education.....	3	202 Methods in Reading.....	2
205 Elementary Science.....	2	104 Public School Music.....	2
103 Public School Music.....	2	214 Rural Education.....	3
103 Physical Education.....	1	104 Physical Education.....	1

*Practice Teaching may be taken either semester.

A credit course in penmanship is required, in which the student must earn the grade of at least "C".

Statement of Courses

(DEPARTMENTS OF INSTRUCTION ARRANGED BY UNITS)

LANGUAGE AND LITERATURE

ENGLISH

99—SUB-FRESHMAN ENGLISH—GRAMMAR & COMPOSITION

Designed to meet the needs of students who show deficiency in the fundamentals of English grammar. The grammar of good usage and the mechanics of English expression receive intensive treatment. Strong insistence is placed upon the mastery of principles through writing. Individual difficulties receive special attention. Daily themes are required. This course is planned primarily for those students who fail to pass the preliminary test in English. Three hours of recitation each week. No credit.

Note—Students who, in the estimation of the instructor, demonstrate ability to carry the regular freshman work may be transferred to the regular credit courses at the end of the fall semester.

101 and 102—FRESHMAN ENGLISH—(Freshman year—Each semester.) Intended to teach the fundamentals of clear and effective composition. They consist of fundamentals of grammar and rhetoric, letter writing, paragraph development, outlining, note-taking, library assignments, etc. Emphasis is placed on exposition, description and narration. Weekly themes are required; also impromptu and sustained writing. Attention is given to methods of study and to basic principles of literary technique and appreciation.

Credit, 6 semester hours.

Note—Only provisional passing grades are given in these courses.

If in the estimation of the instructor, the student is later found to be deficient, he may be required to repeat one semester or its equivalent. Students who, in the estimation of the instructor, demonstrate inability to carry the regular credit courses, at the end of the first six weeks, may be transferred to the sub-freshman course.

201 and 202—SURVEY of ENGLISH LITERATURE—(Sophomore year—Each semester.) Aims to introduce the beginning student to the writings of the most important English authors. Beginning with Beowulf, it endeavors to show how writings, both in form and content, express each author's personality in its reaction to contemporary ideals. Detailed attention is given to the principal writers of the Romantic and Victorian eras. Credit, 6 semester hours.

207—CHILDREN'S LITERATURE—(Sophomore year—Fall semester.) A study is made of the literature suitable for the elementary grades, including folk rhymes, folk stories, fables, myths, legends, modern verse and nature stories; practice in story telling and simple dramatization. Credit, 3 semester hours.

209 and 210—ENGLISH COMPOSITION—An intensive course in composition, designed to ground the student thoroughly in sentence structure, and thus equip him with criteria for correcting his own language. Credit, 6 semester hours.

212—PUBLIC SPEAKING—Sophomore year—Spring semester.) Required of all sophomores. Gives training in the selection of subjects, organization of material, the principles and qualities of style, and the effective delivery of speeches for different occasions. The student is given much actual practice, in the preparation and presentation of the formal speeches, the didactic, forensic, political and other forms of address. Credit, 3 semester hours.

MODERN FOREIGN LANGUAGES

FRENCH

101 and 102—ELEMENTARY FRENCH—(Freshman year—Each semester.) Primary object: To enable the student to understand easy French, written and spoken and to accumulate a store of linguistic material. Also will be included grammar, pronunciation, reading of simple texts, vocabulary drill and sentence expansion. This course is open to those receiving no admission credit in French. Credit, 6 semester hours. Credit for full year only.

103 and 104—INTERMEDIATE FRENCH — (Each semester) Emphasis is placed on linguistic fluency and accuracy both in comprehension and reproduction. Continued stress on pronunciation and the understanding of the spoken French. French composition, dictation and memorization. Prerequisite, French 101 and 102, or two units of high school French. Credit, 6 semester-hours.

201 and 202—ADVANCED FRENCH COMPOSITION—(Each semester.) This course includes a study of idioms, tenses, moods, syntax, diction; practice in conversation; translation; writing of essays and literary compositions. Prerequisite, French 103 and 104. Credit, 6 semester-hours.

GERMAN

101 and 102—**ELEMENTARY GERMAN**—(Each semester.) A beginner's course in German, designed to give to the student careful drill upon pronunciation, drill upon the rudiments of grammar, dictation, translation of easy prose and verse, and German composition. Reading of about 150 pages. Credit, 6 semester-hours. Credit for full year only.

SOCIAL SCIENCES**HISTORY**

101—**MEDIEVAL HISTORY**—A general narrative and descriptive history from the fall of the Roman Empire to the discovery of America to emphasize the foundation of modern civilization through the fusion of Roman and Teuton, the age of Feudalism, the formation of modern nations and their expansion to the new world. Credit, 3 semester-hours.

102—**MODERN EUROPEAN HISTORY**—(Spring Semester.)—

This course is designed as an introduction to current national and international problems. The principal topics will be the work of the Congress of Vienna in reshaping the map of Europe, the Industrial Revolution, the development of Italian and German unity, the Third French Republic, the rise of Russia, the intellectual achievements of the nineteenth century, modern social problems, and imperialism in Africa and the Orient. Lectures, collateral readings, reports and discussions. Credit, 3 semester-hours.

105—**HISTORY OF THE UNITED STATES THROUGH THE CIVIL WAR**—Begins with European background of American History, reviews the colonial period and the causes of the Revolution. The course includes a study of the organization of the government under the Constitution, the development of nationality, the political and economic results of territorial expansion, the clash of interests between slave and free labor and the Civil War. Credit, 3 semester-hours.

106—**HISTORY OF THE UNITED STATES AFTER THE CIVIL WAR**—The development of American democracy after the Civil War, the economic sectionalism between East and West, the rapid development of industrial consolidation, the problems of imperialism and internationalism are studied in this course. Credit, 3 semester-hours.

201—**NEGRO HISTORY**—Designed to acquaint the student with the African background of the American Negro, the development of the slave status in the West Indies and the United States, the first anti-slavery movements, the independent efforts of the Negro, the influence of the Industrial Revolution, and the status of the free Negro to the Civil War. The political, economic, social, religious and educational achievements of the Negro from the reconstruction period to the present day and his efforts for social justice will be studied. Credit, 3 semester-hours.

GEOGRAPHY

102—COLLEGE GEOGRAPHY—(Spring semester.)—This course aims to acquaint students with important elementary adjustments made by man to natural environmental conditions, such as climate, natural plant and animal life, mineral deposits and water forms. The principal economic activities of the countries of the world are studied regionally in relation to natural environment. Emphasis is placed on economic geography. Required of normal students. Credit, 3 semester-hours.

HOME ECONOMICS

A—FOODS AND NUTRITION

102—FUNDAMENTAL PRINCIPLES OF FOODS AND COOKERY (Spring Semester.)—A study of food selection, marketing, preparation and serving, with special emphasis on principles of cooking, digestibility, and nutritive value of common foods. Credit, 3 semester-hours.

103—MEAL PLANNING, PREPARATION AND SERVICE—(Fall Semester.)—This course is designed to give thorough training in the composition, cost and nutritive value of foods as based upon the income of the average family. Cooking methods best adapted to each class of foods studied. Time-saving methods, technique, menu making and service will be considered. Credit, 3 semester-hours.

204—FOOD PRESERVATION AND MARKETING—(Spring Semester.)—Study of the principles and methods used in preserving, canning, pickling and jelly making. Study of market prices, problems and conditions. Credit, 3 semester-hours.

206—NUTRITION—(Spring Semester.)—Study of food, its function and reaction in the body processes. The essentials of an adequate diet, the food needs of persons of different ages, and the nutritive values of food material as they relate to the health of the individual. Credit, 3 semester-hours.

B—CLOTHING AND TEXTILES

101—CLOTHING AND TEXTILES—(Fall Semester.) A study of the principles of clothing construction, including the use of commercial patterns, sewing equipment, and the selection of suitable textiles and designs. Credit, 3 semester-hours.

102—CLOTHING CONSTRUCTION—(Spring Semester.) This course deals with the technique of handling various types of materials and designs, with a study of patterns and their adaptation to silk and wool materials. Credit, 3 semester-hours.

202—CLOTHING PROBLEMS—A study of the practical problems in clothing for the average family. Remodeling, dyeing, the care, cost and clothing budget for the entire family. Credit, 3 semester hours.

C—RELATED ARTS

101—PRINCIPLES OF ART AND DESIGN—(Fall Semester.)—A study of the fundamental principles of art and design, developed and applied to problems relative to everyday life. Credit, 3 semester-hours.

104—COSTUME DESIGN—(Spring Semester.)—A study of the elements of design and color involved in costume. The course includes a discussion of the fundamental principles of designs, their application to the selection of clothing and the influence of the principles of garment construction on clothing design. An analysis of color and the use of color theory in the selection and design of clothing. Credit, 3 semester-hours.

NATURAL SCIENCES AND MATHEMATICS

107—GENERAL SCIENCE—(Fall Semester.)—An introductory course in science dealing with man and his physical universe. Credit, 3 semester-hours.

101 and 102—GENERAL BIOLOGY—(Each Semester.)—A general course of Biology entailing the study of both plant and animal life leading to a completion of development and adaptation of living things and especially the human body. Credit, 3 semester-hours.

CHEMISTRY

101 and 102—INORGANIC CHEMISTRY—(Each Semester.)—Covers the general field of inorganic chemistry. The chemistry of metals and non-metals, and the principles and theories, and calculations are emphasized. Two hours are devoted to lectures, recitations, quizzes, and four hours to laboratory practice. Credit, 8 semester-hours.

204—ORGANIC CHEMISTRY—(Spring Semester.)—For Pre-Medical and Home Economics students. Prerequisites: Chemistry 101-102. Lectures and recitations on paraffins, aromatics and their derivatives with special attention given to carbohydrates, proteins and alkaloids. Credit, 4 semester-hours.

MATHEMATICS

100—ADVANCED ARITHMETIC—(Spring Semester.) A review of arithmetic for the elementary grades. Emphasis is placed upon the materials to be used in the grades and on standards of speed, accuracy, and reasoning power. Credit, 3 semester-hours.

101 and 102—ADVANCED ALGEBRA—(Each Semester.) —A thorough review of elementary algebra and special emphasis on intermediate and advanced topics including systems of equations involving quadratics, progressions, logarithms. Credit, 6 semester-hours.

104—SOLID GEOMETRY—(Spring Semester.) Properties of straight lines and planes, the polyhedron, cylinder, cone, sphere, etc. Not open to students who present admission credit in solid geometry.. Credit, 3 semester-hours.

105—COLLEGE ALGEBRA—(Fall Semester.) Embraces the following topics; the quadratic equation, ratio and proportion, mathematical induction, binomial theorem, graphical representation of numbers, probability, determinants, scales of notation, complex numbers, etc. Prerequisite, advanced algebra or the successful passing of the college entrance examination in mathematics. Credit, 3 semester-hours.

108—COLLEGE PLANE TRIGONOMETRY—(Spring Semester.) Consists of problems involving practical applications of trigonometry. Much attention will be given to trigonometric equations and identities. Prerequisite, mathematics 105. Credit, 3 semester-hours.

201—PLANE ANALYTICAL GEOMETRY—(Fall Semester.) Treats of coordinate systems, projections, loci, straight lines, conics, parametric and empirical equations with a discussion of the general equation of the second degree. Prerequisite, mathematics 105. Credit, 3 semester-hours.

204—DIFFERENTIAL CALCULUS—Development of the theory and formulae for differentiation with applications to geometry and physics. Credit, 3 semester-hours.

EDUCATION AND PSYCHOLOGY

EDUCATION

101—INTRODUCTION TO EDUCATION—(Fall Semester.)—An introductory course setting forth briefly the main plans for the organization of public education; the place and importance of education in our national life; the important present-day problems of education as they relate to the pupil, the teacher and the parent; the general nature of learning in the teaching process and the scope of the public school system. Credit, 3 semester-hours.

103—PENMANSHIP—This course includes a study of the pedagogical and hygienic problems which are involved in the teaching of handwriting. Speed and its measurement, the quality of the written product, legibility, ease of movement in inscribing ideas in script are objectives. Credit, 1 semester-hour.

202—THE TEACHING OF READING IN ELEMENTARY GRADES—This course covers the work outlined in reading for the grades of the elementary school. Study will be made of beginning reading, reading in the primary grades and reading in the upper grades. The work will include a study of the relation to life, of the principles underlying the teaching of reading, and methods of teaching reading. Credit, 2 semester-hours.

205—METHODS OF TEACHING SCIENCE IN ELEMENTARY GRADES—(Fall semester.)—This course emphasizes the methods of teaching science to children. A consideration is made of such methods as the aims and values of science, the organization of materials, and approved methods of instruction in the elementary school. Required of all teacher-training students. Credit, 2 semester-hours.

209—METHODS OF TEACHING IN THE ELEMENTARY SCHOOL—This course will present accepted techniques in the several subjects of the elementary school. The following topics will be considered: Development of the modern curriculum, integration of classroom work, various types of lesson, the unit of work, development of study habits, differentiation for bright and slow children, growth of the teacher, promotion of efficient class management through good teaching techniques. Credit, 3 semester-hours.

211—SUPERVISED PRACTICE TEACHING—(Either Semester.) This course will enable the student to participate in teaching under a supervisory teacher. Directed teaching, in which the student comes gradually to assume full responsibility for the instruction, management, and discipline of the class. Directed teaching appointments are made through the semester. Credit, 3 semester-hours.

214—RURAL SCHOOL MANAGEMENT—(Spring Semester.)—A study of Rural School Organization and Management. It aims to acquaint the students with the solution of problems relating to the school, the community, the home, the activities of the Parent-Teacher Association and the fundamental needs of rural children and people. Required of all teacher-training students. Credit, 3 semester-hours.

216—HISTORY OF EDUCATION—(Spring Semester.)—A course designed to acquaint the student with the foremost movements in the development of educational practice and theory in the United States from the colonial period to the present. A study is made of the fundamental principles which should guide educational procedure, and give appreciation of educational conditions of today. Credit, 3 semester-hours.

PSYCHOLOGY

103—GENERAL PSYCHOLOGY—(Fall Semester.)—A study of the facts and processes of the human mind, together with a somewhat detailed account of the nervous system with which these facts are inseparably connected. Emphasis will be placed on such problems as the sense organs, functions of the brain and the higher processes—attention, memory, emotion, volition, etc. Credit, 3 semester-hours.

106—EDUCATIONAL PSYCHOLOGY—(Spring Semester.)—An introductory study of facts and laws of behaviour and consciousness, giving the practical application of the principles of psychology to

educational problems. Topics specially treated are: learning process, transfer, drill, interest, motivation and problem solving. Credit, 3 semester-hours.

209—CHILD PSYCHOLOGY—(Fall semester.)—The nature, growth and development of the child from birth to adolescence with reference to education; the original nature of the child and his education; the meaning of protracted infancy; training in recognition of types and individual differences, of common defects and how to deal with them; the cultivation of intelligent sympathy with children; the effect of child study on the practices of elementary and secondary education. Credit, 3 semester-hours.

PUBLIC SCHOOL (INDUSTRIAL) ART

101 and 102—INDUSTRIAL ARTS FOR ELEMENTARY TEACHERS—(Each Semester.)—This course is planned for teachers who have had no training in hand work. Simple projects in clay, wood, paper, reed, grass, sewing, stick printing, cardboard weaving, bookbinding, will be worked out. Sand table scenes will be constructed. There will be a laboratory fee to cover cost of materials used in this course. Credit, 4 semester-hours.

PUBLIC SCHOOL MUSIC

103—RUDIMENTS OF MUSIC—(Public School Music)—Sophomore year—Fall semester.)—The course consists of notation, scales and key signatures, ear training, sight singing of simple melodies, rote songs and piano. The course meets double periods twice per week. Credit, 2 semester-hours.

104—MUSIC IN GRADES 1 TO 6—(Public school music)—Sophomore year—Spring semester.)—This course is a continuation of course 103, and aims to prepare the student to direct the music of grades one to six; further work in scales and key signatures. Song practice will be stressed for the purposes of technical drill and for the sake of getting acquainted with good literature and for supplying material for school functions. The course will deal with the methods and ideals of public school music. Double periods twice per week. Credit, 2 semester-hours.

PHYSICAL AND HEALTH EDUCATION

101 and 102—FLOOR WORK AND CALISTHENICS (Freshman year—Each semester.) Marching tactics, beginners' gymnastics, rhythms, mimics, drills, inter-class games, hiking, track and field sports. The course is elementary and intended to develop the sense of rhythm, and muscular strength and control. Required of both men and women. Credit, 2 semester-hours.

103 and 104—ADVANCED FLOOR WORK AND CALISTHENICS—(Sophomore Year—Each Semester.) Deals with marching, swimming and diving, advanced gymnastics, games (inter-class), track and field sports. An advanced course, based directly upon the results secured in Physical Education 101 and 102, which is preparatory to and is required before taking this course. Credit, 2 semester-hours.

105—HEALTH EDUCATION—Prominence is given to such topics as laws and disorders of growth, the prevention of disease, malnutrition, fatigue, mental health, defects of sight and hearing and speech, school house-keeping, ventilation, lighting, and the sanitary control of buildings and grounds. Credit, 3 semester-hours.

High School Division

GENERAL INFORMATION

The High School Division, covering the work of the tenth, eleventh and twelfth grades, is accredited by the State Department of Education, and the Southern Association of Colleges and Secondary Schools and is a training unit of the Division of Education; maintained for the purpose of providing general academic training on the secondary level for students living in those sections of the state where accredited high schools have not yet been developed.

The general academic training offered comprises the pursuit of courses in English, foreign language, mathematics, natural sciences, history, and physical education. The course of study is designed to meet the entrance requirements of standard colleges and universities and, at the same time, to give to the student who will not undertake further formal education the necessary educational background for successful participation in society.

Great care is taken to insure that the instruction offered is of standard quality.

The high school department is completely separated in operation from the college department. Persons completing the high school course will be admitted to any division of the college.

ORGANIZATION

The work of the High School is organized on the semester system; that is, the work for a given year is divided into two terms each of which is eighteen weeks long. Students may begin work at the beginning of either the fall or spring semesters.

Students who have done work of secondary grade in other schools for which they seek credit, must make facts known at registration. Acceptance of such work is provisional only, depending upon the quality of work done during the first year at Florida Normal. Students coming from non-accredited high schools may at the discretion of the classification committee, be required to pass comprehensive examinations covering the work for which they seek credit.

SCHOLASTIC REQUIREMENTS

Graduation from the High School division is dependent upon attainment of the quantitative-qualitative standard. This standard requires that sixteen quantitative and at least sixteen qualitative units be earned in the major subjects for graduation. In short, this means that a students must carry four major subjects per semester (in addition to minor subjects) and must make an everage grade of "C" or higher in order to complete the course of study in four years. Students

who fail to attain this standard must either remain in school until such quantitative-qualitative units are earned, or accept a certificate of attendance only.

Note—At least four units of work must have been completed at this school in order for one to be entitled to a diploma.

CREDIT

In the High School, the point of credit is the unit. This represents four class periods a week or its equivalent in laboratory work for thirty six weeks. The recitation period is sixty minutes in length; the laboratory period, one hour-twenty minutes. (This includes the time allowed for change of classes.)

MARKING SYSTEM

A	Excellent
B	Superior
C	Of good average quality
D	Poor, barely passing
F	Failure
I	Incomplete

For purposes of graduation, the student is required to maintain an average of at least "C".

If the grade of "I" is reported to the office of the Dean by the instructor, the same must be removed by the beginning of the corresponding semester, otherwise the grade of "I" becomes that of "F".

EXPENSES

ANNUAL FEES (Payable on Entrance)

Registration Fee	\$ 3.00
Athletic Fee	3.00
Lyceum Fee	1.50
Medical Fee	2.00
Florida Normal Digest Fee	1.00
Library Fee	1.00
Tuition (payable first of each Calendar Month).....	4.00
Board, room, heat, light (payable first of each Calendar Month)	14.00
Laundry Fee (per month, men only).....	2.00

SPECIAL FEES

Biology Fee (per semester).....	\$ 2.00
Chemistry Fee (per semester)	2.00
Physics Fee (per semester)	2.00
Special Examinations	1.00
Registration after opening week of school, (per day)	1.00

Curriculum

TENTH GRADE

Courses	No. 60-Min. Periods per Week		Unit Credit
	Fall Sem.	Spring Sem.	
English 3, 4.....	4	4	1
History 3, 4.....	4	4	1
Mathematics 3, 4.....	4	4	1
Science 3, 4.....	6	6	1
Physical Education	2	2	0

ELEVENTH GRADE

Courses	No. 60-Min. Periods per Week		Unit Credit
	Fall Sem.	Spring Sem.	
English 5, 6.....	4	4	1
French 1, 2.....	4	4	1
Science 5, 6.....	6	6	1
Mathematics 5, 6.....	2	2	1
Physical Education	2	2	0

TWELFTH GRADE

Courses	No. 60-Min. Periods per Week		Unit Credit
	Fall Sem.	Spring Sem.	
English 7, 8.....	4	4	1
History 5, 6.....	4	4	1
French 3, 4.....	4	4	1
Science 7, 8.....	6	6	1
Home Economics (girls).....	4	4	1
Physical Education	2	2	0

Statement of Courses

ACADEMIC

ENGLISH

3, 4—COMPOSITION AND LITERATURE—(Fall and Spring semesters, one-half unit each)—Development of correct speech habits is continued through practice in skill studied in the ninth grade. An attempt is made to give practice in oral expression through story telling.

Literature is studied from the point of story interest through the presentation of different types of literature.

5, 6—ENGLISH LITERATURE and COMPOSITION (Fall and Spring Semesters, one-half unit each)—A study of English Literature and its development from the Anglo-Saxon period to the present.

In Composition, emphasis is placed upon rhetorical qualities with a view of developing art as well as skill in sentence and paragraph construction.

7, 8—ENGLISH LITERATURE and ASSIGNED CLASSICS for the twelfth grade—with stress on composition. (Fall and spring semesters, one-half each.)

FOREIGN LANGUAGE

(Credit towards graduation will be allowed for no less than two units of a given language)

FRENCH

1, 2—ELEMENTARY FRENCH—(Fall and Spring Semesters, one-half unit each)—A beginning course in French, which consists of a thorough study of the fundamentals of grammar, with emphasis upon pronunciation, reading for comprehension and conversation.

3, 4—ELEMENTARY FRENCH—Fall and spring semesters, one-half unit each.) A continuation of French 1 and 2, in which a close study is made of idioms and more advanced grammatical constructions, of the history and civilization of the French people, along with readings from French authors.

HOME ECONOMICS

3—CLOTHING—(Fall Semester, one-half unit)—The aim of this course is to teach proper clothing selection, simple principles involved in making under garments, wash dresses, in renovating old garments, and the proper care of clothing.

4—FOODS and COOKERY—(Spring Semester, one-half unit)—The aim of this course is to teach the girls the proper food selection, simple principles of cookery, meal planning and serving and the care of the kitchen.

MATHEMATICS

3, 4—**ALGEBRA**—(Fall and Spring Semesters, one-half unit each.) Prime emphasis is laid on fundamental principles, factoring, simple equations, simultaneous equations of two and three unknowns, evolution, and quadratics.

5, 6—**PLANE GEOMETRY**—(Fall and Spring Semesters, one-half unit each.) The properties of plane rectilinear figures are taken up together with circles and the measurement of angles, similar polygons, arcs, regular polygons and the measurement of the circle.

PHYSICAL EDUCATION

PHYSICAL EDUCATION—Two hours each week required for every high school student throughout his entire high school career.—The aim of high school physical education for the individual is to increase his neuromuscular powers; to develop in him certain desirable social qualities and to assist him in shaping a favorable attitude toward future recreational participation.

SCIENCE

3, 4—**GENERAL BIOLOGY**—(Fall and Spring Semesters, one-half unit each.)—An introductory course of plant and animal life, including the relation of organisms to environment, heredity, with man as the essential factor.

5, 6—**PHYSICS**—(Fall and spring semesters, one-half unit each.)—Intended to familiarize the student with the fundamental physical principles that underlie the construction and operation of many familiar machines and devices in every day life. The fall semester's work will cover such topics as weights and measures, machines, liquids and gases, heat and motion. During the spring semester such topics as sound, light, electricity and magnetism are studied. Approximately one-half of the time in the course is devoted to laboratory experiments.

7, 8—**CHEMISTRY**—(Fall and Spring Semesters, one-half unit each.) The subject is presented by means of lectures and recitations, classroom demonstrations and laboratory work. An effort is made to associate subject-matter with the student's practical interest, seeking to familiarize the student with chemical change as applied to every-day life, fundamental principles, saturated hydrocarbons and problems.

SOCIAL SCIENCE

3, 4—**WORLD HISTORY**—(Fall and Spring Semesters, one-half unit each.)—A brief survey of world progress up to the eighteenth century. It further aims to stress medieval and modern history as it relates to present-day problems.

7, 8—**AMERICAN HISTORY**—(Fall and spring semesters, one-half unit each.)—A general study of the history of the United States which emphasizes the origin and the evolution of given social, political ideas which are manifest in American life.

STUDENT REGISTER, 1934-1935

KEY TO ABBREVIATIONS

1—First Year; 2—Second Year; 3—Third Year; 4—Fourth Year.

E—Teaching the Elementary Grades; H—High School; L—Liberal Arts; U—Unclassified.

NAME	POST OFFICE
Aarons, Rosanna Beatrice (U).....	Green Cove Springs
Atkins, Paralee Elvera (E-1).....	Arcadia
Avery, Doris Louise E-2).....	Jacksonville
Bannerman, Manatee (L-2).....	Miami
Barnes, Elwyn Morris (E-1).....	Miami
Belcher, Bernice Louise (E-2).....	Jacksonville
Blossom, Robbie Dean (H-2).....	Chipley
Boyd, Muriel Lee (E-1).....	Jacksonville
Boyd, Silas Voltaire (L-1).....	Fort Pierce
Brooks, Edward (H-2).....	Mims
Broughton, Madison Walker (L-1).....	Augusta, Ga.
Brown, Clerence Carey (H-3).....	Dunnellon
Bryant, James Benjamin (H-4).....	Armstrong
Burke, Thelma Louise (E-1).....	East Palatka
Burnett, Flora Lee (E-1).....	Atlanta, Ga.
Busch, Carrie Louise (E-2).....	St. Augustine
Cantey, Elveta Lytease (E-1).....	Palatka
Capers, John Carle (E-1).....	Miami
Carter, Lucy Francis (U).....	Hastings
Caynon, Ella Mae (E-1).....	Fort Pierce
Cherry, Sarah Alice (E-2).....	Sanford
Coffee, Rosa Beatrice (E-2).....	Miami
Cohen, Edward William (E-1).....	Orlando
Cole, John Wilber (E-1).....	Palatka
Coleman, Edna Louise (L-1).....	Lakeland
Coleman, Mabel (E-1).....	Ormond
Coleman, Sadie Maebell (E-1).....	Miami
Collier, Julia Matilda (E-1).....	Augusta, Ga.
Crumady, Mabel (E-2).....	Palatka
Dallas, Ernest Elbert (E-1).....	Hastings
Daniel, William Boone (L-1).....	Jacksonville
Davis, Mollie (E-2).....	Palatka
Demps, Laura Jannet (E-1).....	West Palm Beach
Douglas, Thelma Valdeas (E-1).....	Jacksonville
Dorsett, Mable Colola (E-1).....	Miami

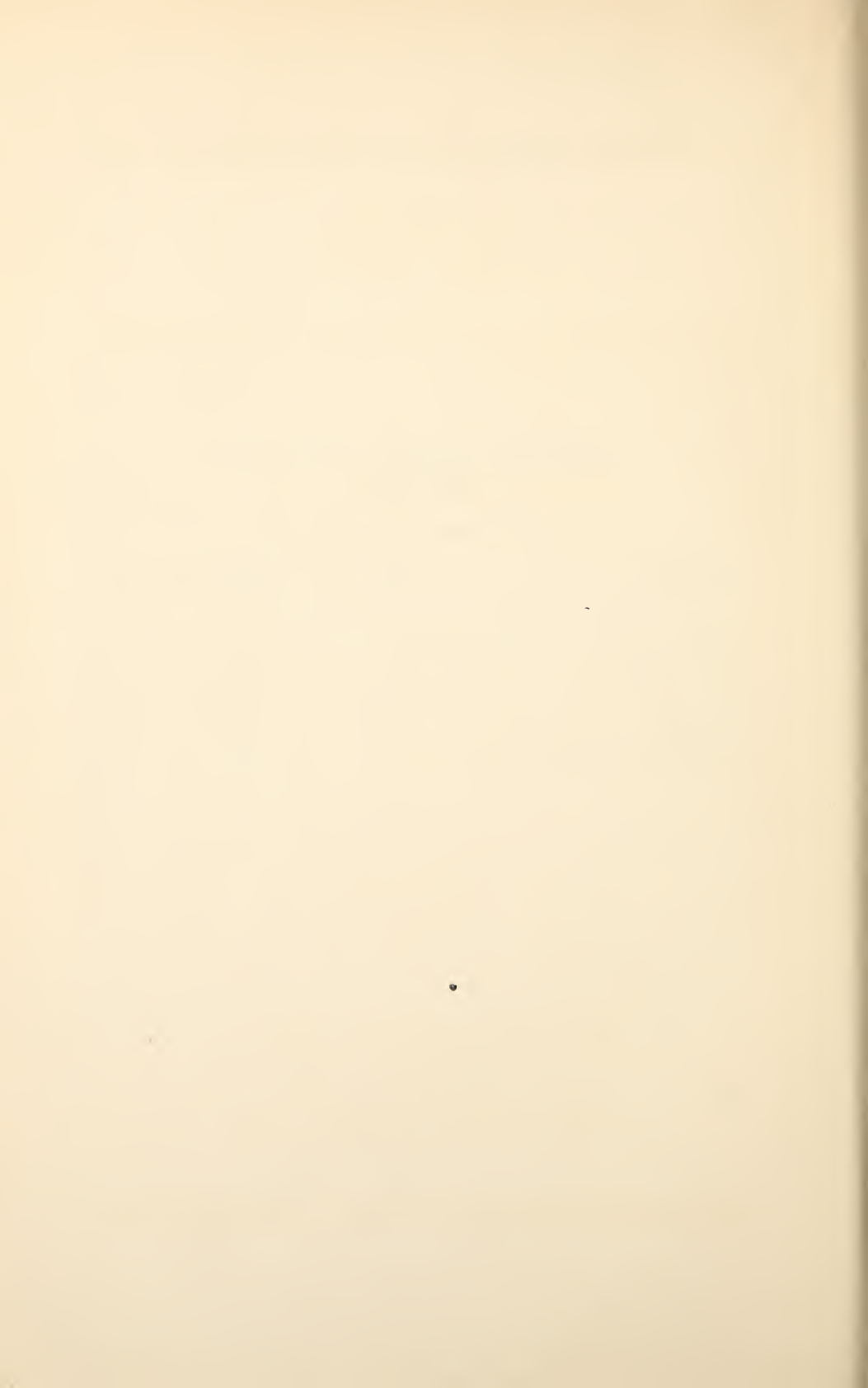
Ellerbe, Acie Carrie (U).....	Palatka
Evans, Nellie Lucille (U).....	Lake City
Esau, Annie Louise (E-1).....	Hastings
Fannin, Rosa Beatrice (E-2).....	Miami
Felder, Vernon Hughes (H-3).....	Ocala
Ferrell, James (H-3).....	Bartow
Floyd, Ulysees Gordon (L-1).....	Palatka
Foster, James Randolph (U).....	Green Cove Spring
Gantt, Dilsie Mae (E-1).....	Augusta, Ga.
Gantt, Tommie Louise (L-1).....	Atlanta, Ga.
Geoffrey, Louise Joan (H-4).....	St. Augustine
Gibson, John Alfred (L-2).....	St. Augustine
Glover, Authur Edward (L-1).....	St. Augustine
Gray, Mary Edith (E-1).....	Sanford
Green, Henry Phillip (H-4).....	Miami
Green, Mary Louise (H-2).....	St. Petersburg
Gregory, Annie Lauretta (E-2).....	Jacksonville
Hall, James William (L-1).....	Americus, Ga.
Harold, Dorthy Cecelia (E-1).....	St. Augustine
Harrell, Evelyn Doris (E-2).....	Jacksonville
Hartwell, Carrie Alberta (U).....	Green Cove Spring
Holliday, Anthony Henry (L-1).....	Delray Beach
Holmes, Mararet D. (E-2).....	Palatka
Hopkins, Jimmie (H-2).....	Daytona Beach
Hughes, Daniel E. (U).....	Jacksonville
Hunter, Mattie Victoria (L-1).....	Coconut Grove
Huntley, Esther Maye (E-1).....	Deerfield
Hylton, Sybil Amerlia (E-2).....	New York City
Jackson, Freddie Marie (E-2).....	St. Augustine
Jade, John Whitmore (E-1).....	Dunbarton, S. C.
James, Mary Elizabeth (E-2).....	Miami
Johnson, Archie Charles (H-2).....	Greenland
Johnson, Arthur John (E-1).....	Miami
Johnson, Freddie Raymond (H-2).....	Holopaw
Johnson, Percy Langton (H-2).....	Coconut Grove
Johnson, Eunice Mae (H-3).....	Delray Beach
Jones, Bertha Louise (L-1).....	St. Augustine
Jones, Naomi Melvina (L-1).....	St. Augustine
Jones, Wilbur Oscar (E-1).....	Jacksonville
Kitchen, Fred David (U).....	Jacksonville
Knight, Delia Mae (E-1).....	New Smyrna
Locke, James Jackson (E-1).....	Bartow
Lycurgus, Grace (E-1).....	Green Cove Spring
Lycurgus, Josephine Elizabeth (E-1).....	Green Cove Spring

Lycurgus, Theodosia Alma (H-3).....	Green Cove Spring
McClinton, Bessie Mae (E-1).....	Orlando
McComb, Emily Kelton (E-1).....	St. Augustine
McCord, Rosalie (E-2).....	Fort Lauderdale
McCullough, Madelle Chonita (E-1).....	Miami
McCurdy, Charles Moore (E-1).....	Titusville
McDonald, Ethel Delores (E-1).....	Fort Pierce
McRae, Clara Isabel (E-2).....	Miami
Maxie, Carl Lewis (E-1).....	Ocala
Meeks, Quincy Delmore (L-2).....	New Smyrna
Murchinson, James Andrew ((E-1).....	Hastings
Marks, John Robert (L-1).....	Miami
Martin, Lillian Yulee (E-1).....	St. Augustine
Miller, Theresa (E-2).....	Green Cove Springs
Mills, Lee Andrew H-2).....	Gainesville
Morgan, Louise Lillian (H-4).....	New Smyrna
Myrick, Constance Cecelia (E-2).....	St. Augustine
Pappy, Lilburne, Brogdon (L-1).....	Palatka
Pauline, Henry Milton (H-4).....	Jacksonville
Payne, Annie Mae (E-1).....	Greenland
Peebles, Mable Odessa (H-4).....	Fort Lauderdale
Pinkston, Walter Clarence (H-4).....	Green Cove Spring
Potee, Harmon Milton (H-4).....	Jacksonville
Powell, William (E-2).....	Jacksonville
Prince, David Oneil (L-1).....	Fort Pierce
Richardson, Annie Mae (E-1).....	Deland
Rivers, Mamie Eloise (E-2).....	Waldo
Robinson, Celestine Lottie (E-2).....	St. Augustine
Robinson, David Samuel (H-2).....	Green Cove Spring
Rolle, Mary Eugenia (E-2).....	Pompano
Rolle, Nathaniel James (L-1).....	Miami
Rosemond, Gladys Earline (E-2).....	Jacksonville
Rouse, Lee Franklin (L-1).....	Dunbarton, S. C.
Rutledge, Edward Alphonso (E-1).....	Charleston, S. C.
Sanks, Burdean Vivian (E-1).....	St. Augustine
Scott, Zeddie Amos (L-1).....	Tampa
Shepherd, Annie Evelina (E-2).....	St. Augustine
Simmons, David (L-2).....	Miami
Simpkins, Elease Helen (E-2).....	Deland
Sims, Earnest Eldridge (H-4).....	Avon Park
Sims, Lillians Clovis (E-1).....	Mobile, Ala.
Seniors, Marie Loleta (E-1).....	St. Augustine
Skipper, Vineda James (E-1).....	St. Augu.stine
Smith, Amy Ann (E-2).....	Greenland

Sowell, Eddie Lorenza, Jr. (H-4)	Jacksonville
Spivey, Lumeta Elaine (E-1)	St. Augustine
Stubbs, Esther Marie Sylvia (E-2)	Jacksonville
Sullivan, James (L-1)	Augusta, Ga.
Taylor, Marion Tillinghast (E-1)	Jacksonville
Terrell, Thelma Elizabeth (E-1)	Tangerine
Thomas, Audrey Marion (L-1)	St. Augustine
Thomas, Lula Earnestine (E-1)	Tangerine
Thomas, James Turner (L-1)	Homestead
Thomas, William Ulysees (L-1)	Palatka
Walker, George Stephen (L-1)	Orlando
Wamack, Timothy Hiram (L-1)	Americus, Ga.
Washington, James Allen (H-2)	Millville
Washington, Maggie Hudson (U)	Palatka
Watson, Elise Katheryn (U)	St. Augustine
White, Jessie Ruthine (L-2)	Stuart
White, Lois Dorthy (E-2)	Stuart
Wilder, Edna Mae (H-2)	Crescent City
Williams, Agnes Etta (E-2)	Augusta, Ga.
Williams, Alberta Mae (U)	Palatka
Williams, Alberta Winona (E-2)	Lake City
Williams, Bessie Eddie (E-2)	Palatka
Williams, Clinton Earl (L-1)	Miami
Williams, Dorothy Elizabeth (L-1)	Jacksonville
Williams, Hercules Lena (E-2)	St. Augustine
Williams, Oscar (H-3)	Avon Park
Williams, Tecola (E-1)	Holopaw
Williams, Valerie Colese (E-1)	West Palm Beach
Williams, Gwendolyn Vera (E-1)	Sanford
Wise, Eliza Louise (E-1)	Ocala
Woodard, Paralee (E-1)	Miami
Woodward, Lillie Belle (H-4)	Ocala
Woodbury, Arthur Leroy (U)	Orlando
Woods, William Henry (H-3)	South Jacksonville
Wyatt, Catherine Grace (E-1)	Covington, Ga.
Wynn, Ruth Mae (L-1)	Marianna
Young, Willie Frank (H-2)	Homestead

Numerical Summary of Students 1934-1935

DIVISIONS	Male	Female	Total
Liberal Arts and Sciences.....	19	9	28
Teacher-Training	13	87	100
High School	21	19	40
Extension	10	65	75
Unclassified	4	8	12
Summer School (1934).....	15	85	100
Total.....	82	273	355



**ATTEND THE
SUMMER SESSION
of the
FLORIDA NORMAL & INDUSTRIAL INSTITUTE**

Begins Monday, June 8, 1936

Closes Friday, July 24, 1936

— OFFERS —

- (1) Regular College work leading toward a degree.
 - (2) College courses for teachers who wish to satisfy the State Certificate requirements.
-

For further information address:

**N. W. COLLIER, President
or R. BARNEY CHAVIS, Dean**

Contents

ACCREDITATION	2
GRADUATE STATE CERTIFICATES	2
THE SUMMER SCHOOL	3
ENTERING THE INSTITUTION	4
COLLEGE CALENDAR	5
OFFICERS OF ADMINISTRATION	6
THE COLLEGE FACULTY	7
STANDING COMMITTEES OF THE FACULTY	8
GENERAL INFORMATION	9
History of the College.....	9
Objectives	10
The College Year	10
The Organization of the College.....	10
Campus and Buildings	10
Library	11
Room Equipment	11
Laboratories	11
Religious Life	11
Freshman Week	12
Athletics, Students Organizations	12, 13
Instructions to Parents and Guardians	14
EXPENSES	15
THE COLLEGE	16
Entrance Requirement	16
Definition of a Unit	16
Methods of Admission	16
Admission to Advanced Standing	17
ACADEMIC REGULATIONS	17
Registration	17
Changes in Registration	17
Residence Requirement for Graduation	17
Commencement	18
Credit	18
Physical Education requirement	18

Marking System	18
Honors	18
Student Load	19
Academic Probation	19
Classification of Students	19
Special requirements for all students before graduation.....	19
Class Periods, Records of Students	20
Attendance at classes	20
Examinations, Special Examinations	20
Book requirement	21
DIVISION OF LIBERAL ARTS AND SCIENCES.....	22
Required Work for Graduation	22
Curriculum	22
DIVISION OF HOME ECONOMICS	23
Curriculum	23
DIVISION OF TEACHER-TRAINING	24
Curriculum	24
STATEMENT OF COURSES	25
Language and Literature	25, 26
Modern Foreign Languages	26, 27
Social Sciences	27, 28
Home Economics	28, 29
Natural Sciences and Mathematics	29, 30
Education and Psychology	30, 31
Public School (Industrial) Art	32
Public School Music	32
Physical and Health Education	32, 33
HIGH SCHOOL DIVISION	34
General Information, Organization	34
Scholastic Requirements	34
Credit	35
Marking System	35
Expenses	35
Curriculum	36
Statement of Courses	37, 38
STUDENT REGISTER	39-42
Numerical Summary of Students	43
SUMMER SESSION ANNOUNCEMENTS, 1936	45

